

# Elm Street Family Handbook



Waverly Central School District  
Elm Street Elementary School  
145 Elm Street  
Waverly, NY 14892  
(607) 565-8186

**Inspire. Educate. Learn. Succeed. Grow.**

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## ***Our Beliefs***

Children are our first priority and every decision and action must be based on their needs.

We believe...

learning is a life-long process where high expectations, attainable goals, and academic needs are supported and where hard work is rewarded.

We believe...

promoting the alliance of home, school, and community advances student success.

We believe...

encouraging flexibility, creativity, and risk-taking helps students become critical problem solvers.

We believe...

integrating modern technology and other resources prepares students for the future.

We believe...

cultivating active, open and ongoing relationships with business and agency partners enhance student learning.

We believe...

fostering enthusiasm for co-curricular activities encourages social and academic growth.

## ***Waverly Central Schools***

### ***Our Goals***

#### **Graduation Rate Goals**

- By June 2018 and thereafter, increase the graduation rate to 100 percent
- By June 2018 and thereafter, increase and maintain the percentage of students who receive a Regents Diploma with Advanced Designation from 34 percent in 2015 to 10 percent above the statewide average in 2018.

#### **Student Achievement Goals**

- By June 2018, increase academic achievement of all students through challenging and engaging curricula, effective instruction and aligned assessments as measured by state and local assessments.
- By June 2018, address the needs of the whole child through challenging and engaging curricula, effective instruction and aligned assessments engaging students in visual/performing arts, physical education, career/technical education and life skills to help achieve personal success as measured by local assessments and participation rate.

#### **Extra-Curricular Activities Goal**

- By June 2018, increase number of clubs/activities to engage all students, increase school spirit and address the needs of the whole child as measured by number and range of offerings.

#### **Culture and Climate Goals**

- By June 2018, students and families feel connected with and supported by the school as measured by a district-wide climate survey.
- By June 2018, ensure that all schools, district departments and the Board of Education connect with all students and families as measured by a district-wide climate survey, student and family involvement, and attendance, dropout and suspension data.

#### **Finance Goals**

- By June 2018, generate and equitably allocate resources for programs and services that enable every student to succeed as measured by the percentage of spending per student compared to GST BOCES region and state average.
- By June 2018, educate the community to be advocates for public education as measured by the district-wide climate survey and by promoting positive press.

#### **Family and Community Goal**

- By June 2018, increase number of community partnerships directly tied to service-based learning, job opportunities and student leadership as measured by the number/types of partnerships, students involved and the district-wide climate survey

# What You Need to Know

## Building Schedule

Student Arrival	7:30 AM- Bus Students 7:45 AM- Walkers/Car Riders
Instruction Begins	7:55 AM
Student Dismissal	2:05 PM- Bus Students 2:10 PM- Walkers/Car Riders

## Student Arrival

In order to maintain a safe school environment, our doors are locked and secured with an alarm system at all times. Please be advised that while school is in session, the only entrance in which you may enter is the Elm Street entrance by the office. The main door will be locked and to gain admittance, you will need to ring the doorbell. **Parents and all visitors entering the school during school hours must sign the visitor book and receive a visitor sticker located in the main office.**

Breakfast is available daily for all Elm Street students for \$1.25. Lunch prices are \$2.00. Breakfast is served from 7:25-7:50 AM. Walking and car rider students will be allowed to enter the building for breakfast ONLY starting at 7:30 AM. Free and reduced applications are always available in the office. Reduced prices are \$0.25 for both breakfast and lunch.

## Dismissal

Dismissal for students riding the school bus is at 2:05 PM. Walking and car rider students will be dismissed at 2:10 PM. Please help us maintain student safety by remembering that parents are not permitted to go to the classroom to meet students at dismissal. Any student being picked up prior to dismissal must be signed out at the main office by an authorized adult with photo identification. Students will be called once the parent/guardian arrives at the office.

Parents can help make our dismissal more efficient by:

- Sending your child's teacher a note if you are picking up your child, or
- Calling the office at (607) 565-8186 as early as possible

## Student Attendance

The Waverly Central School District strongly supports attendance in school when classes are scheduled. The nature of the curriculum and the teaching-learning process itself requires regular student attendance. Missed instruction cannot always be easily made up or duplicated. New York State law requires that a child attend school every day that school is in session, except in case of sickness, death in the family, impassable roads, religious observances, and doctor's appointments. All other absences, including family vacations, are considered unexcused absences.

If your child is absent for any reason, please call the main office and send a written excuse with your child on the day in which he/she returns to school. If you believe that your child will be out for an extended period of time due to illness, please contact your child's teacher and work may be provided to complete at home.

Students who are in attendance each day are recognized each marking period. Perfect attendance is celebrated at the end of the year, and is defined as a student who is on time and remains at school for the full day, every day.

## Tardiness

Students who enter the building after 7:55 AM are legally tardy and must sign in at the main office.

When arriving late, parents/guardians must escort their children into the school building to sign them in at the main office, since attendance has already been taken in class. Children may then walk to their classroom unattended. Help your child get a good start to each school day by arriving on time.

## Parents as Partners

We ask parents to support learning by:

- Providing your child with the time, space and materials needed to complete assignments.
- Showing an interest by asking to see your child's school work on a daily basis.
- Understanding that homework is an important part of your child's learning process that helps him or her accept the responsibilities of school life, and develop lifelong skills.
- Being available to provide guidance and answer questions.
- Working closely and cooperatively with your child's teachers. Establishing this partnership will be the most effective way to help children improve in their responsibility.
- Contacting your child's teacher regarding any difficulties your child may be having with homework or projects.

## Back to School Events

Back to School for 2<sup>nd</sup> through 4<sup>th</sup> grades will be held on Tuesday September 6<sup>th</sup> from 6:00-7:00 PM. Back to School Night provides a time when you can meet your child's teacher and visit the classroom to hear about your child's school day and what he/she will learn throughout the year.

## P.A.W.S (Parents at Waverly Schools)

P.A.W.S. is looking for new members for the 2016-2017 school year. Last year our group planned events for families, helped support classrooms and field trips, and raised money for our school. The first meeting of P.A.W.S will be held on September 21<sup>st</sup> at 6:30 PM in the faculty room. Monthly meetings are the 3<sup>rd</sup> Wednesday of every month from October through June except when the meeting falls on a holiday.

## Emergency Cards

You will receive emergency cards during the first week of school. Please return these cards to the school as soon as possible. Parents/guardians are asked to complete two (2) emergency cards for each child. This will enable us to maintain one copy in the Nurse's office and another in the Main office. ***It is extremely important that emergency cards are kept up-to-date throughout the school year!***

## Custody

If custody of a child is limited by court order, a copy of that order must be on file in the main office. Without a signed court order, either parent may be contacted in the event of an emergency, request to see a teacher, view school records, or sign out their child at school. Any changes in custodial arrangements must be submitted to the main office immediately.

## Parent Alert System

As part of the Waverly Central School District's Parent Alert System, we are requesting that parents provide us with two daytime phone numbers. (Please note which two numbers should be designated on the emergency card.)

These numbers will be installed on a computer automated dialing system which will immediately contact the parent in case of a major emergency, such as school evacuation and will provide necessary details and student pick up location.

It is important that you provide us with **numbers where someone can be reached directly.** A voice mail or message system would be inappropriate for this type of emergency notification. The numbers would only be used in case of a major emergency.

## Baked Goods

Due to increasing evidence of health-related concerns, it has been decided by the district to limit baked goods and other goodies brought to school for distribution for students to commercially produced items.

**Notes from the Nurse - Medications**

If a student requires prescription or non-prescription medication during school hours, the medicine must be brought to school by the parent/guardian in the prescription bottle. This is a must if you expect the school nurse and/or health aide to administer medicine; they must have personal contact with you to determine all details and aspects of administering the dosage.

**Recess**

As a rule, the children go outdoors for fresh air and exercise each day during the school year before or after lunch for approximately 20 minutes, unless severe weather conditions prevent them from doing so. Please make sure that all children are properly attired, which means hats, gloves or mittens, snow pants, boots and jackets appropriate for winter weather. Decisions regarding outdoor recess are based on recommendations from the National Weather Service, Wind Chill Temperature Index. This calculation considers temperature, wind speed and time outdoors.

**Parking**

Student drop off and pick up from school is done at the drive through loop that is accessible on Spaulding Street. You can also park in the visitor spots in the adjacent parking lot when coming to visit the school. We do ask that you do not park on Elm Street during the school day.

**Newsletters**

Please be sure to read the monthly newsletters that are posted on our website at [www.waverlyschools.com](http://www.waverlyschools.com), then select Elm Street and then Newsletters. All important events and information will be listed.

**Bus Information**

If you have any questions regarding bus access for your child, please call the bus garage at 607-565-8114.

School Bus Routes  
**2016-2017 School Year**

**AM BUS ROUTES**

**Bus 38 – SYLVESTER**

1<sup>st</sup> pick-up @ 6:45am Lowman Crossover, Rte 427, Lower Wyncoop, Chemung School, Rte 17 to Waverly, Exit 61, Broad St. Ext, Ellistown Rd, Route 17C to tracks, drop Elm then Lincoln @ 7:25-7:35am, WHS @ 7:50am

**Bus 42 – ERNIE**

1<sup>st</sup> pick-up @ 6:40am Wyncoop T/A, Wyncoop to Mallory, Wyncoop, Hilliker, Rotary, Chemung School, Drop Lincoln then Elm @ 7:25-7:35am, WHS @ 7:50am

**Bus 46 – GOOFY**

1<sup>st</sup> pick-up @ 6:45am Mallory, Miller Hollow, Blackburn, Weaver, **\*\*No T/A\*\***, Go down Weaver to Dry Brook, West Hill, Walker Hill, Drop Lincoln then Elm @ 7:25-7:35am, WHS @ 7:50am, AM BOCES @ 8:30am

**Bus 33 – CHARLIE BROWN**

1<sup>st</sup> pick-up @ 6:48am Roberts Hollow, T/A, Lower Main St, CR 60, Chemung Spring Water to Waverly Hill, 36 Chemung St., Drop Lincoln then Elm @ 7:25-7:35am, WHS @ 7:50am

**Bus 40 – MINNIE MOUSE**

1<sup>st</sup> pick-up @ 6:40am Clark, Sprague, Soules Hill, Dry Brook to Church, Chemung School (pick up kids to Waverly), bus hut by fire station, Dry Brook W, to River Rd T/A, Dry Brook, Strope, West Pine St, Drop Lincoln then Elm @ 7:25-7:35am – WHS @ 7:50am

**Bus 31 – BERT**

1<sup>st</sup> pick-up @ 6:45am Holly Park, Snell, Braybrook, T/A Perry Lane, Route 17 to White Wagon Rd., drop Lincoln then Elm @ 7:25-7:35am, WHS @ 7:50, Epiphany

**Bus 35 – BUGS BUNNY**

1<sup>st</sup> pick-up @ 6:45am Lockwood Run T/A, Dolittle, Main, Campbell Hill, Main, Church, Cayuta, Camptown, all Pembleton Pl. and Dodge Ave., Drop Elm then Lincoln @ 7:25-7:35am, WHS @ 7:50am

**Bus 39 – PLUTO**

1<sup>st</sup> pick-up @ 6:45am Oxbow/Old 34, Nelson, Ridge, Golden, Acme T/A, Williams, Ridge, Collins, Ridge, Drop Elm then Lincoln 7:25-7:35am, WHS @ 7:50am, PM BOCES 2<sup>nd</sup> Bus @ 11am

**Bus 36 – DAISY DUCK**

1<sup>st</sup> pick-up @ 6:43am Stone Quarry, Ridge, Sam Brown, down Bessemer, Ellis Creek, Bruster, Ridge, Ackley, Route 34 from Talmadge Hill W, 125 Route 34, Fraley Rd, Route 34, Circle Dr, Jones & Norris, drop Elm then Lincoln 7:25-7:35am, WHS @ 7:50am

**Bus 45 – MICKEY MOUSE**

1<sup>st</sup> pick-up @ 6:50am Hollenbeck T/A, Dean Crk, Steenburg & Edgecomb T/A, Dean Crk, Ellison, Rte 34, Dandy, Iron Works to Talmadge Hill W, drop Elm then Lincoln 7:25-7:35am, WHS @ 7:50am

**Bus 34 – TWEETY**

1<sup>st</sup> pick-up @ 6:49am Emory Chapel, Shepard Rd T/A, Cannon Hole, T/A 17C, Ellis Creek, Talmadge Hill E. & W., Crane & Austin, drop Elm then Lincoln 7:25-7:35am, WHS @ 7:50am

**Bus 37 – BIG BIRD**

1<sup>st</sup> pick-up @ 7:00am 17C to Talmadge Hill S, Douglas Dr., UpDyke, Ridge, Harding, Madigan T/A, Bunnell, Ranch, drop Elm then Lincoln 7:25-7:35am, WHS @ 7:50am

**Bus 41 – SNOOPY**

1<sup>st</sup> pick-up @ 7:00am Elm Street School SACC, 17C from State Line by McCloe's, Cork T/A, 17C, Sunset, Maple Lane, corner Heath, drop Elm then Lincoln 7:25-7:35am, WHS @ 7:50am

**Bus 44 – WYLIE COYOTE**

Route 34 to 355 Route 34, Fraley, corner Waverly & Spring, corner Orchard, Clark St., corner Cadwell Ave., Orange St., then corner Orange St., to Chemung School, 7:25am leave, Roberts Hollow, Center Street BOCES, to Cooper Plains.

**Bus 43 – ROAD RUNNER**

582 Talmadge Hill W., Golden Rd., Talmadge Hill S., 12 Ellis Creek, Sunset, 107 Ellistown Rd., 34 Dodge, Howard St., Spaulding, 102-107-126 Elm, 32 Pine, \*\* Chemung School, All BOCES to Sue, Leave 7:25am, Route 17 to Lowman crossover, ECA, Parley Coburn, Cohen, TAE, \*BOCES\*Designated p/u for ECA

**PM Bus Routes**

**Bus 38 – SYLVESTER**

Lincoln Bus #4 – Share 1<sup>st</sup> grade – to WHS, River Rd to T/A, Dry Brook S, \*\*Town of Chemung\*\*, Route 17 to Lowman Crossover, Route 427

**BUS 42 – ERNIE**

Lincoln Bus #2 – Share K – to WHS, Rotary, Wyncoop T/A, Mallory, Miller Hollow, Blackburn, Weaver

**BUS 46 – GOOFY**

Elm Bus #7 – overflow – to WHS, 36 Chemung St., Waverly Hill, CR 60 to Rotary, Lower Wyncoop, Hilliker T/A, Rotary, West Hill, Walker Hill

**Bus 40 – MINNIE MOUSE**

Elm Bus #5 – 4<sup>th</sup> grade – to WHS, Dodge & Pembleton, Dry Brook, Dry Brook W., Clark, Sprague, Souls, Dry Brook, Strope

**Bus 31 – BERT**

Lincoln Bus #1 – Share K – to WHS, Holly Park, CR60 to Snell, Baybrook, T/A CR60 to Wyncoop, White Wagon Rd.

**Bus 34 – TWEETY**

Lincoln Bus #3 – Share 1<sup>st</sup> grade – to WHS, Austin, Crane, Talmadge Hill W & E, Ellis Creek, Route 17C, Cannon Hole, Shepard Rd, Emory Chapel

**Bus 41 – SNOOPY**

Elm Bus #1 – 2<sup>nd</sup> grade – to WHS, Back to SACC at Elm, Broad St Ext, Ellistown, Cork T/A, Sunset, Maple Lane, 17C/Heath, 17C to tracks

**Bus 37 – BIG BIRD**

Elm Bus #3 – 3<sup>rd</sup> grade – to WHS, 17C from the tracks, Talmadge Hill S, Ridge, Harding, Madigan, Ranch

**Bus 35 – BUGS BUNNY**

Elm Bus #2 – 2<sup>nd</sup> grade – to WHS, Rt 34, Fraley, Rt 34 to Talmage Hill W Ext, main/Cayuta, Church, Campbell Hill T/a, Lockwood Run T/A

**Bus 45 – MICKEY MOUSE**

PM Boces #1 – To WHS back of line in loop, Talmadge Hill W ext, Iron Works, Camptown, All Rt 34 to Dean Creek, Edgecomb T/A, Steenburg, Hollenbeck T/A

**Bus 39 – PLUTO**

PM Boces #2 – To WHS back of line in loop, 125 Rt 34, Oxbow, Old Rt 34, Golden, Acme T/A, Williams/Ridge, Lower Ridge

**Bus 36 – DAISY DUCK**

Elm Bus #6 – 4<sup>th</sup> grade – to WHS, Circle Dr, Jones & Norris, Ackley, Ridge, Stone Quarry, Bruster, Down Besemer to Ellis Creek to Bruster

**Bus 33 – CHARLIE BROWN**

Elm Bus #4 – 3<sup>rd</sup> grade – to WHS, lower Main St, \*\*Town of Chemung (extras), Chemung School, Roberts Hollow

# **Elm Street Elementary School Staff:**

John Cheresnowsky, PRINCIPAL  
Valerie Mensch, SECRETARY

## **FACULTY/STAFF**

Kelly Atanasoff, GRADE 2  
Amanda Blauvelt, MUSIC  
Robin Blauvelt, GRADE 4  
Ciara Bouhouris, GRADE 3  
Michelle Cain, READING  
Nate Culver, ART  
Norma Doane, AIDE  
Brittany Dolan, GRADE 3  
Penny Garland, LIBRARY CLERK  
Pete Girolamo, PHYSICAL EDUCATION  
Mary Ann Gorman, COMPUTER ROOM AIDE  
Larry Hanafin, GRADE 4  
Cathie Hand, GRADE 3  
James Hillman, INSTRUMENTAL MUSIC  
Jane Katchuk, 15:1  
Corey Keefer, RESOURCE ROOM  
Fred Kennedy, GRADE 3  
Tara Kneebone, AIDE  
Rachel Lasco, GRADE 2  
Etta Lawrence, AIDE  
Jennifer Lazarou, SPEECH  
Wendy Lupo, MATHEMATICS  
Kaitlin MacWhinnie, GRADE 4  
Jennifer McGee, OT  
Jill Miller, GRADE 2  
Rena Olmsted, HEALTH AIDE  
Jackie Picco, GRADE 2  
Rosemary Plank, AIDE  
Mary Rhodes, GRADE 3  
Ann Rockwell, GRADE 2  
Rebecca Rorick, NURSE  
Kimberly Rymer, GRADE 4  
Tina Singerhoff, AIDE  
Amy Steck, RESOURCE ROOM  
Lisa Walker, READING  
Tom Walsh, GRADE 4  
Pat Ward, PT  
Kacie Walton, SOCIAL WORKER  
Erin Wheeler, GRADE 2  
Carrie Wright, GRADE 3

## **LUNCH MONITORS**

TBA

## **CAFETERIA**

Deborah Barden  
Cheryl Benjamin  
Vicki Stromberg

## **CUSTODIANS**

Gerry Chandler  
Carol Chilson  
Jessie Kasson  
William Myers

## ELM STREET SUPPLY LISTS

### Second Grade

Pencils  
Erasers  
Large Pencil Box to hold items  
Small pencil sharpener  
Glue sticks  
2 Composition Notebooks  
1 Spiral Bound Notebook  
1 package loose-leaf paper (wide rule)  
Crayons  
Scissors  
Package of Dry Erase Markers  
Package of Highlighters  
2 Pocket Folders

### Third Grade

Pencils: number 2 (no mechanical pencils)  
Colored Pencils (NO crayons or markers)  
4 pack of post it notes  
5 highlighters  
Scissors  
2 Glue Sticks  
Lined loose leaf paper (wide ruled)  
Erasers (pencil top and regular)  
White board marker (EXPO works best)  
White board eraser  
1 Spiral bound 100 sheet notebook (wide ruled)  
1 composition note book (wide ruled)  
6 two pocket folders

### Fourth Grade

Pencils (no mechanical pencils)  
1 Dry erase marker  
4 one subject notebooks  
5 folders of various colors  
Erasers  
Red pen  
Loose-leaf paper (wide rule)  
Crayons  
Glue sticks  
Small pencil sharpener  
2 pkgs. 3 X 5 index cards  
1 protractor  
**Optional:**  
(these items are available in the classroom)  
Scissors  
Rulers  
Highlighters  
Markers  
Calculator  
**Note:** No Trapper Keepers!

### **NOTE TO ALL STUDENTS:**

All students are required to have an Art shirt. Any type of clothing that adequately covers their normal school shirt will do. No vinyl. Please label with student name.

All students are required to have sneakers on Physical Education days.

**\*\*Please replenish supplies throughout the year as needed.**

**Waverly Central School District  
Elementary Summary Student Code of Conduct**

In order for meaningful education to take place, it is important that the school environment be conducive to learning. Each family will receive a copy of the District's Code of Conduct for behavior and appropriate dress. Individual classroom rules and procedures are developed by each teacher and provided to parents.

The "Code of Conduct" outlines the following behavioral expectations:

- I will respect others and myself.
- I will respect property.
- I will be safe.
- I will be prepared.
- I will be responsible.

The "Code" is displayed in each classroom and other areas throughout the school, and is communicated to children by teachers and other staff members.

Student Rights & Responsibilities

All students have a right to:

1. Schools that are safe, orderly, and drug free.
2. Clearly stated and challenging academic curricula presented by well-prepared teachers.
3. Courtesy and respect from each other and from staff.
4. An explicit and consistently administered behavior management system.
5. Remain safe to and from school.

As these rights are provided; responsibilities follow.

All students have a responsibility to:

1. Obey all school codes and local, state, and federal laws including those pertaining to illegal substances and weapons.
2. Perform all school work to the best of one's ability.
3. Respect the rights and feelings of others.
4. Accept consequences for individual actions, whether alone or in a group.

Inappropriate student behavior will be addressed by a conversation between the student and staff member(s) involved in the situation; the Principal or others will be involved, as needed. If necessary, parents will be contacted. Repeated or severe instances of misconduct will include parent contact and may result in one or more of the following:

- Parent Conference
- Verbal or written apology
- Loss of Privileges, etc.
- Lunch detention
- After school detention
- Referral for Special Services
- Suspension from School
- Superintendent's Hearing
- Family Court Petition
- Child Protective Services Petition

### Guidelines for Good Citizenship

It is each student's responsibility to conduct himself/herself in a manner befitting a responsible citizen of our school. Each student has individual rights as well as obligations to respect the property and rights of others.

A student who displays good citizenship:

- Is cooperative and helpful.
- Respects rights and property of others.
- Uses time wisely and productively.
- Is responsible for his/her own actions.
- Follows all expectations and requests.
- Practices good sportsmanship.
- Is clean and neat.
- Uses acceptable language.
- Uses good judgment when reporting on others' behavior.
- Demonstrates quality work.
- Is honest.

### General School Expectations

1. "Hands to self"- no pushing, grabbing, shoving, wrestling, tackling, etc. with other students.
2. Injuries should be reported immediately to the teacher or staff member present.
3. Food is eaten only in the cafeteria, except for classroom parties or projects.
4. Hats should be removed upon entering the building or at the locker.

### Cafeteria Expectations

1. Be quiet and orderly in the serving line and hallway.
2. Remain seated while eating and talk quietly with students sitting near you.
3. When finished eating, each student cleans his/her own eating area; this includes returning trays and dumping food garbage.
4. Remain in seats until called to line up for dismissal. Do not leave the cafeteria unless granted permission by a monitor or teacher.
5. Keep food on your tray or in your lunch bag.
6. Avoid buying or trading food with other students.
7. Use a quiet, inside voice.
8. Eat your own food
9. Bring plastic containers for food and drinks.

### Playground and Gym Expectations

Weather conditions determine if students have recess outside.

Above 20 degrees and free of severe conditions: heavy rain, thunderstorms, sleet and hail.

1. Always dress appropriately for outside recreation; assume we will go out.
2. Students should go to the bathroom before lunch. During lunch, ask permission from a teacher or monitor.
3. Snow must stay on the ground.
4. Avoid pushing, grabbing, shoving, wrestling, tackling, etc. with others.
5. Food must be eaten in the cafeteria before going to the playground or the gym.
6. Follow all expectations for good behavior for the game or activity in which you play.

### Expectations for Assemblies and Special Events

Assemblies are planned as special events. Some typical assembly themes include character education, cultural presentations, science demonstrations, music programs and student awards. Parents and visitors are welcome to attend. Visitors should wait until all students have entered before using available seating. Everyone can help to make these enjoyable and productive experiences, if they understand and follow the same procedures:

1. Please remain seated during the program. If you need to leave, please wait until the performance has stopped.
2. Please do not stand in the aisles.
3. For safety reasons, please do not sit on window ledges or heating units.
4. Please do not talk during the performance.
5. Polite clapping is appropriate. Do not disrupt presentations.
6. Please do not laugh or otherwise ridicule performers' mistakes.
7. Please remove hats. Coats and other clothing may be placed over the back of your chair.

### Dress Code

To ensure that clothing does not unduly distract from the educational process or put students in vulnerable situations, the following is expected, according to the District's Code of Conduct. A student's dress, grooming, and appearance shall:

- Be safe, appropriate and not disrupt or interfere with the educational process.
- Ensure that underwear is completely covered by outer clothing.
- Include footwear at all times. Footwear that presents a safety hazard will not be allowed.
- Not include the wearing of hats, scarves, bandanas, hoods, or any coverings on the head in the building except for a medical or religious purpose.
- Not include items that are vulgar, obscene, libelous or denigrating to others.
- Not promote and/or endorse the use of alcohol, tobacco, or other drugs and/or encourage other illegal or violent activities.
- Include shorts, skirts, and dresses that are not shorter than mid- thigh.
- Include pants that are intact and not see-through.
- Refrain from wearing brief garments such as tube tops, mesh shirts, halter tops, spaghetti straps, plunging necklines (front and/or back) and see-through garments. Shirts must be long enough to be tucked in.

If necessary, a student will call his/her parents to bring different clothing to school. If a parent is unavailable, clothing will be borrowed from the Health Office. Please help your child choose appropriate clothing according to the weather, and respect for self and others.

In addition to the above expectations, please help your child(ren) be prepared for outdoor play at recess time, including a warm coat, hat, mittens, and footwear.

### Cell Phones and Electronic Devices:

Students are not allowed to use cell phones or other electronic devices such as portable CD players, MP3 players, iPods, video games, etc. at school. If these are found they will be confiscated and returned to the parents.

### Tobacco Use on School Property

The District recognizes that use of tobacco represents a health and safety hazard which can have serious consequences for both the user and non- user. The District will comply with the requirements of state and federal laws. Tobacco use shall not be permitted and no person shall use tobacco in vehicles used to

transport students or staff members or on school grounds. "School grounds" means all buildings, structures and surrounding outdoor grounds contained within the District's legally defined boundaries.

#### Weapons Policy

No student, staff member, parent or visitor shall have in his or her possession upon school premises any rifle, shotgun, pistol, revolver, other firearm, knives, dangerous chemicals, explosives or any object which is not necessary for school activities and which could be used as a weapon. A weapon is defined as any instrument capable of firing a projectile, the frame or receiver of any such weapon, a firearm muffler or silencer, any explosive device, or any other instrument capable of inflicting bodily harm. Look-alike items shall be prohibited. A complete description is provided in the school districts Code of Conduct.

#### Solicitation/Sales

Students are not allowed to solicit staff members or other students for money, donations, etc., on school property. No sale of any items may be made without the Principal's approval (i.e. PTA projects).

#### Dignity for All Students Act

The New York State Dignity For All Students Act seeks to provide the state's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus and/or at a school function. The act states that NO student shall be subjected to harassment or discrimination by employees or students on school property or at a school function based on their actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex.

Any issues related to DASA may be reported to Paul Vesci who is the DASA Act Coordinator for our district. He can be reached at 565-8101. However, reports may be made to any staff member, including the building principal.

ADOPTED: 5/21/2015