

**Registration Checklist – 5<sup>th</sup> through 12<sup>th</sup> grades:**

\_\_\_\_\_ Birth Certificate (official one with raised seal)

\_\_\_\_\_ Proof of Residency (driver's license, lease agreement,  
utility bill, etc.)

\_\_\_\_\_ Immunization Records

To: Waverly Central School District Parents/Guardians

From: Mr. Jeffrey DeAngelo, Director of Special Programs

Date: February 19, 2015

New York State law requires school districts to notify every parent, or person in parental relation, of their rights regarding the referral and evaluation of their child for the purposes of special education services or programs. If you have a preschool or school-age student (ages 3-21) that you suspect has a disability which affects his or her learning, you may ask the school district to evaluate your child to determine if he or she needs special education services. The Waverly Central School District, like all districts in New York State, operates two teams of specialists that will conduct those evaluations and then make recommendations on your child's abilities and needs. For students aged 3-5, that team is called the Committee on Preschool Special Education (CPSE). For students aged 5-21, the team is called the Committee on Special Education (CSE). I supervise, and facilitate, both teams. You are a key member of both teams.

If you suspect that your child has a disability and you would like to make a written referral to the CPSE or CSE for evaluation, please contact me at 607.565.8101 x 1014 or at [ideangelo@gstboces.org](mailto:ideangelo@gstboces.org). I will be happy to help you through the process and explain each step.

You may also access a helpful New York State Education Department document called, *Special Education in New York State for Children Ages 3-21: A Parent's Guide*. Go to [www.nysed.gov](http://www.nysed.gov). Under "Quick Links", click on "Special Education". In the search box, enter "Parent's Guide".

Please don't hesitate to contact me if I can be of help.

# Waverly Central School District

\_\_\_ **Lincoln Street Elementary School**, 45 Lincoln Street, Waverly, NY 14892 (607-565-8176)

Grades Pre-K, Kindergarten & 1

\_\_\_ **Elm Street Elementary School**, 145 Elm Street, Waverly, NY 14892 (607-565-8186) Gr. 2-4

\_\_\_ **Waverly Intermediate School**, 1 Frederick Street, Waverly NY 14892 (607-565-8101) Gr. 5-6

\_\_\_ **Waverly Middle School**, 1 Frederick Street, Waverly, NY 14892 (607-565-8101) Gr. 7-8

\_\_\_ **Waverly High School**, 1 Frederick Street, Waverly, NY 14892 (607-565-8101) Gr. 9-12

## Waverly Central School District Registration Checklist

The following documents are needed for enrollment:

- \_\_\_ Request For Records
- \_\_\_ Enrollment Form/Residency Questionnaire
- \_\_\_ Family/Student Information Form
- \_\_\_ Emergency Contact Form
- \_\_\_ Student Racial and Ethnic Identification Form
- \_\_\_ Transportation Request (If needed)
- \_\_\_ Special Education Transfer/Student Intake Form (if applicable)
- \_\_\_ Residency Questionnaire
- \_\_\_ Student Photo
- \_\_\_ Items from Nurse's Office

Parent/Guardian is responsible to provide the following:

- \_\_\_ Birth Certificate or equivalent
- \_\_\_ Immunization Records
- \_\_\_ Proof of Residency  
(Mail at premises, lease/rental agreement, proof of purchase of house)
- \_\_\_ Proof of Custody (if applicable)
- \_\_\_ Individualized Education Plan or Section 504 Plan (if applicable)

# Waverly Central Schools

1 Frederick Street Waverly NY 14892  
(607)565-8101 Fax (607)565-3718  
School Counseling Department  
Middle and Senior High School

## RELEASE OF INFORMATION

Permission is granted to Waverly Central Schools to obtain information from, or release information to, the sources listed below for the following child.

Please include all educational records, current marks, health records, psychological reports, IEP, discipline records, data, etc.

I hereby authorize:

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To release the school records of:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Present Grade: \_\_\_\_\_

To: School Counseling Office  
Waverly Middle/Senior High School  
Attn: Denise Chambers, School Counseling Secretary  
1 Frederick Street  
Waverly, NY 14892

email: [dchamber@gstboces.org](mailto:dchamber@gstboces.org)

Fax: 607-565-3718

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

**Waverly Central Schools – Office / Nurse Emergency Information**

Child's Name: \_\_\_\_\_  Male  Female  
 Grade \_\_\_\_\_ Homeroom \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Student ID# \_\_\_\_\_  
 ADDRESS: Street \_\_\_\_\_ Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Parent/Guardian Cell Phone \_\_\_\_\_  
 (\*Note: Home Phone and/or Parent/Guardian Cell Phone will be used for contact information in the District's Rapid Notify system.)

Father's (Step) Name \_\_\_\_\_ Phone \_\_\_\_\_  
 ADDRESS: Street \_\_\_\_\_ Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Place of Employment \_\_\_\_\_ Work Phone \_\_\_\_\_

Mother's (Step) Name: \_\_\_\_\_ Phone \_\_\_\_\_  
 ADDRESS: Street \_\_\_\_\_ Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Place of Employment \_\_\_\_\_ Work Phone \_\_\_\_\_

(If parent addresses are different, should mailings be sent to both names listed above  Yes  No )  
 Name of Parent/Guardian with Whom the Student Resides \_\_\_\_\_  
 Home Email Address (Optional) \_\_\_\_\_

*In case there is no one home during the school day, please give us the name(s) of a relative or a reliable neighbor with a telephone whom will come for and take care of your child should he/she become ill during the day.*

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Please identify any siblings attending school in the district.

| Brother(s) | Age | Grade | School | Sister(s) | Age | Grade | School |
|------------|-----|-------|--------|-----------|-----|-------|--------|
|            |     |       |        |           |     |       |        |
|            |     |       |        |           |     |       |        |
|            |     |       |        |           |     |       |        |

**(Front of Card)**

**(Back of Card)**

**Does your child have:**

- Allergies to medication/food/environment/bees? \_\_\_\_\_
- If allergic to bees, what happens and what is school personnel to do? \_\_\_\_\_
- If allergic to any foods, what happens and what is school personnel to do? \_\_\_\_\_
- Any illness/injury since last year? \_\_\_\_\_
- Any medical conditions (diabetes, seizures, asthma, etc.)? \_\_\_\_\_
- Daily medications taken at home (including inhalers): \_\_\_\_\_
- In order to keep your child safe while at school, can above information be shared with staff as needed: Yes \_\_\_\_\_ No \_\_\_\_\_
- Does your child have health care insurance?: Yes \_\_\_\_\_ No \_\_\_\_\_
- If no, can an outside agency contact you to help you apply for health care insurance?: Yes \_\_\_\_\_ No \_\_\_\_\_

If divorced or separated:

- Who has custody? \_\_\_\_\_
- Are custody papers on file at school? \_\_\_\_\_
- Who may pick up the child after school? \_\_\_\_\_

Is there any additional information about your child that the school should be aware of (ie: faints easily, frequent colds, etc.)? \_\_\_\_\_

**Excuse Signature Form**

The parent or guardian of \_\_\_\_\_, directs school authorities to accept the name(s) below as authorized signatures for excuses. No other names will be accepted other than those signed below. (Each person must sign his/her own name.)

\_\_\_\_\_  
 \_\_\_\_\_

## HOUSING QUESTIONNAIRE

Name of LEA: \_\_\_\_\_

Name of School: \_\_\_\_\_

Name of Student: \_\_\_\_\_

Last First Middle

Gender:  Male Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Grade: \_\_\_\_ ID#: \_\_\_\_\_  
 Female Month Day Year (preschool-12) (optional)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Please check one box.)

- In a shelter
- With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as "doubled-up")
- In a hotel/motel
- In a car, park, bus, train, or campsite
- Other temporary living situation (Please describe): \_\_\_\_\_
- In permanent housing

\_\_\_\_\_  
Print name of Parent, Guardian, or  
Student (for unaccompanied homeless youth)

\_\_\_\_\_  
Signature of Parent, Guardian, or  
Student (for unaccompanied homeless youth)

\_\_\_\_\_  
Date

WAVERLY CENTRAL SCHOOL DISTRICT

SPECIAL EDUCATION TRANSFER/STUDENT INTAKE FORM

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

DOB: \_\_\_\_\_ Address: \_\_\_\_\_

Grade: \_\_\_\_\_

Does the student have a current Individual Education Plan? Yes or No

Does the student have a Section 504 Plan? Yes or No

**If so, please provide a copy.**

Is the student receiving services from:

Special Education Teacher Yes or No

Occupational Therapist Yes or No

Physical Therapist Yes or No

Speech/Language Pathologist Yes or No

School Counselor/Social Worker Yes or No

Nurse Yes or No

Prior School District: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**I request that all records be sent to:**

Waverly Central School District

Attention: Holly Wright

1 Frederick Street

Waverly, NY 14892

\_\_\_\_\_  
Parent Signature

Date: \_\_\_\_\_

Parent Phone: \_\_\_\_\_

Parent E-mail: \_\_\_\_\_

WAVERLY CENTRAL SCHOOL  
TEMPORARY PLACEMENT AND PERMISSION TO EVALUATE FORM

HC-16

A. CHILD'S NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

SCHOOL ENROLLING IN: \_\_\_\_\_

(Lincoln St., Elm St., Intermediate, MS, HS)

GRADE: \_\_\_\_\_

B. My child has the following handicaps:

\_\_\_\_ 1. Mentally Retarded

\_\_\_\_ 2. Autistic

\_\_\_\_ 3. Emotionally Disturbed

\_\_\_\_ 4. Speech Impaired

\_\_\_\_ 5. Deaf

\_\_\_\_ 6. Hard of Hearing

\_\_\_\_ 7. Visually Impaired

\_\_\_\_ 8. Deaf-Blindness

\_\_\_\_ 9. Orthopedically Impaired

\_\_\_\_ 10. Other Health Impaired

Explain: \_\_\_\_\_

\_\_\_\_ 11. Multiple Disabled

Explain: \_\_\_\_\_

\_\_\_\_ 12. Learning Disabled

\_\_\_\_ 13. Traumatic Brain Injury

C. My child received the following services at his/her previous school:

Name of previous School: \_\_\_\_\_ Phone No.: \_\_\_\_\_

1. Remedial Reading \_\_\_\_\_

4. Resource Room \_\_\_\_\_

2. Remedial Math \_\_\_\_\_

5. Special Class \_\_\_\_\_

3. Speech Therapy \_\_\_\_\_

6. Other \_\_\_\_\_

Explain: \_\_\_\_\_

D. I request that the Waverly Central School District provide services similar to what he/she received until the staff has an opportunity to examine my child's records. In addition, I hereby give permission to the Waverly Central School District to evaluate my child in order to secure an appropriate educational program.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone No.



**WAVERLY CENTRAL SCHOOL DISTRICT  
STUDENT RACIAL AND ETHNIC IDENTIFICATION FORM**

Dear Parent/Guardian:

The Waverly Central School District, in accordance with standards set by the U.S. Department of Education regarding the collection and reporting of racial and ethnic data by educational institutions, has adopted a procedure which requires the collection and recording of the ethnic identity of students in the Waverly Central School District. The information collected will be used to:

- ✓ Report information to the State and Federal Education Departments.
- ✓ Plan educational programs and make sure that they are readily available to all students.
- ✓ Study the movement of students in different ethnic groups as they move from school to school.
- ✓ Analyze differences in academic performance, attendance and completion of school.

In order to accomplish this task, we need your help. Please review the Racial/Ethnic definitions below and place a check in the box for the category or categories which best describe your child. The School District understands the sensitive nature of this information and wishes to assure you that it will be kept secure and confidential in accordance with all State and Federal student privacy laws and regulations. If the information requested is not provided on this form on behalf of your child, a school or district administrator will be required to identify the group to which the student appears to belong, identifies with, or is regarded in the community as belonging. Thank you for your cooperation.

Name of School: \_\_\_\_\_

Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_  
(Last) (Middle) (First)

" Note: All students between 5 and 21 years of age have the right to a free public education. Children may not be refused admission because of race, color, creed or national origin, sex, Citizenship, handicapping condition or immigration status."

**DIRECTIONS:**

**PLEASE ANSWER BOTH QUESTIONS 1 AND 2. PLEASE READ BEFORE YOU RESPOND.** You must respond to both questions

1. Is the student Hispanic, Latino or of Spanish Origin? Hispanic, Latino or of Spanish origin means a person of Cuban, Mexican, Puerto Rican, Central or South American or other Spanish culture or origin, regardless of race.

- YES, Hispanic  
 NO, not Hispanic

2. Select one or more races from the following five racial groups. (For question 2, check all groups that apply to your child). Check at least one box.

- AMERICAN INDIAN OR ALASKAN NATIVE:** A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition. e.g. Cherokee, Mohawk, Inuit.
- ASIAN:** A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent, including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.
- NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.
- BLACK:** A person having origins in any of the black racial groups of Africa
- WHITE:** A person having origins in any of the original peoples of Europe, North Africa or the Middle East.

\_\_\_\_\_  
Signature of Parent/Guardian /Other

\_\_\_\_\_  
Date

# Waverly Central Schools Middle/High School Health History

**(To be filled out by parent )**

Name of Student \_\_\_\_\_ Grade \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Sex  F  M School last attended \_\_\_\_\_  
 Mother/Guardian's Name \_\_\_\_\_  
 Father/Guardian's Name \_\_\_\_\_  
 Physician \_\_\_\_\_ Town/City \_\_\_\_\_ Hospital \_\_\_\_\_  
 Dentist \_\_\_\_\_ Town/City \_\_\_\_\_

## HEALTH CONDITIONS (check those that apply)

|                                      |  |
|--------------------------------------|--|
| ADD/ADHD                             | Frequent Colds/Sore Throat                   |
| Allergies-Environmental or Seasonal  | G.I. Disorder (Stomach/Intestinal)           |
| Arthritis/Connective Tissue          | Genetic Disorder                             |
| Asthma/Reactive Airway               | Headaches/Migraines                          |
| Anxiety/Behavioral/Psychological     | Hearing Impaired Hearing Aide: Yes or No     |
| Blood Disorder                       | High Blood Pressure                          |
| Dental                               | Immunizations: Religious or Medically Exempt |
| Brain/CNS Disorder                   | Musculoskeletal Disorders/Scoliosis          |
| Diabetes                             | Operations/Surgeries                         |
| Eating Disorder                      | Prosthesis                                   |
| Cancer                               | Seizure Disorder                             |
| Cardiovascular (Heart/Blood Disease) | Serious Injuries                             |
| Endocrine Disease                    | Skin Disease                                 |
| Cerebral Palsy                       | Urinary/Kidney Disease                       |
| Cystic Fibrosis                      | Visually Impaired: Glasses Yes or No         |
| Epilepsy                             |  |
| Faints Easily                        | Other Conditions Not Listed:                 |

**Please fully explain any answers checked above:**

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**Please list any medications/dosages student takes on a regular basis:**

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|                                   |                             |
|-----------------------------------|-----------------------------|
| <b><u>SEVERE ALLERGIES</u></b>    |                             |
| BEE STING: Yes or No              | LATEX: Yes or No            |
| FOOD/PEANUT/NUT: Yes or No        | MEDICATION: Yes or No       |
| OTHER ALLERGIES NOT LISTED: _____ |                             |
| Reaction to above: _____          | Medication/Treatment: _____ |

**In order to keep your child safe while at school, can this information be shared with staff as needed? YES or NO**

**\*\*If your child requires medication while at school, a physician's written order and parent/guardian's written consent is required to be on file at the school. Children are allowed to carry Epi-pens and inhalers, as they are rescue medications.**

**Please provide the school with the necessary paperwork and medication! \*\***

## WAVERLY CENTRAL SCHOOL DISTRICT

Dear Parents/Guardians,

New York State law requires a health examination for all students who are entering the school district for the first time, receiving special education/resource room services or entering Pre-K, Kindergarten, 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> grades. The examination must be completed by a New York State licensed physician, physician assistant or nurse practitioner. A dental certificate which state your child has been seen by a dentist or dental hygienist is also requested at the same time.

New York State Health Department also requires that students are immunized according to the law. If your child has a medical exemption a written document must be provided each year by his/her healthcare provider. If your child has a religious exemption a request must be submitted to the Superintendent of Schools for approval. If you need a form for religious exemption for your child please let the staff know when you are entering him/her to the school district.

Thank you –

School Nurse's Office

**\*\*Take this packet home for your reference when scheduling appointments\*\***

**WAVERLY CENTRAL SCHOOL DISTRICT**

**Student's name:** \_\_\_\_\_

I understand that the information I give to the school nurse is important for the school staff to understand and help the health and education of my child. All information will be kept confidential by the school staff.

**Signature of Parent/Guardian:** \_\_\_\_\_

**PERMISSION FOR EXAMINATIONS AND SCREENINGS**

I give permission for my child to receive physicals and screenings as provided by the school health services of the Waverly School District while he/she is enrolled in the district. I understand NYS law requires:

- Physicals Examinations for grades PK, K, 1, 3, 5, 7, 9 and 11; students in OT, PT, Speech and resource room. All new students to the district at any grade level must have a physical within 30 days of entry to the district.
- Screenings for growth (height and weight) annually
- Vision- all PK, K, 1, 3, 5, 7,11 and any new student to the district
- Hearing-all PreK, K, 1,3,5,7,11 and any new student to the district
- Scoliosis- grades 5-9

I understand that I will be informed, in writing, of any abnormal results of examinations and screenings given to my child.

I give permission for the following: (please circle yes or no)

|                |     |    |
|----------------|-----|----|
| PHYSICAL EXAMS | YES | NO |
| SCREENINGS     | YES | NO |

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Waverly Central Schools

## Dental Health Certificate

**Parent/Guardian:** New York State law (Chapter 281) permits schools to request an oral health assessment in the following grades: school entry, K, 2, 4, 7, & 10. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your registered dentist or registered dental hygienist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist/dental hygienist to fill out Section 2. Return the completed form to the school's medical director or school nurse as soon as possible.

### Section 1. To be completed by Parent or Guardian (Please Print)

Child's Name: Last First Middle

|  |   |  |
|--|---|--|
| Birth Date:     /     /<br><small>Month   Day   Year</small> | Sex: <input type="checkbox"/> Male<br><input type="checkbox"/> Female | Will this be your child's first oral health assessment? <input type="checkbox"/> Yes <input type="checkbox"/> No |
|--|---|--|

|                             |       |
|-----------------------------|-------|
| School: <small>Name</small> | Grade |
|-----------------------------|-------|

Have you noticed any problem in the mouth that interferes with your child's ability to chew, speak or focus on school activities?    Yes    No

I understand that by signing this form I am consenting for the child named above to receive a basic oral health assessment. I understand this assessment is only a limited means of evaluation to assess the student's dental health, and I would need to secure the services of a dentist in order for my child to receive a complete dental examination with x-rays if necessary to maintain good oral health.

I also understand that receiving this preliminary oral health assessment does not establish any new, ongoing or continuing doctor-patient relationship. Further, I will not hold the dentist or those performing this assessment responsible for the consequences or results should I choose NOT to follow the recommendations listed below.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Section 2. To be completed by the Dentist/ Dental Hygienist

I. The dental health condition of \_\_\_\_\_ on \_\_\_\_\_ (date of assessment)  
The date of the assessment needs to be within 12 months of the start of the school year in which it is requested. Check one:

- Yes, The student listed above is in fit condition of dental health to permit his/her attendance at the public schools.
- No, The student listed above is not in fit condition of dental health to permit his/her attendance at the public schools.

NOTE: Not in fit condition of dental health means that a condition exists that interferes with a student's ability to chew, speak or focus on school activities including pain, swelling or infection related to clinical evidence of open cavities. The designation of not in fit condition of dental health to permit attendance at the public school does not preclude the student from attending school.

Dentist's/ Dental Hygienist's name and address

(please print or stamp)

Dentist's/Dental Hygienist's Signature

Optional Sections - If you agree to release this information to your child's school, please initial here.

#### II. Oral Health Status (check all that apply).

- Yes  No **Caries Experience/Restoration History** – Has the child ever had a cavity (treated or untreated)? [A filling (temporary/permanent) OR a tooth that is missing because it was extracted as a result of caries OR an open cavity].
- Yes  No **Untreated Caries** – Does this child have an open cavity? [At least ½ mm of tooth structure loss at the enamel surface. Brown to dark-brown coloration of the walls of the lesion. These criteria apply to pits and fissure cavitated lesions as well as those on smooth tooth surfaces. If retained root, assume that the whole tooth was destroyed by caries. Broken or chipped teeth, plus teeth with temporary fillings, are considered sound unless a cavitated lesion is also present].
- Yes  No **Dental Sealants Present**

Other problems (Specify): \_\_\_\_\_

#### II. Treatment Needs (check all that apply)

- No obvious problem. Routine dental care is recommended. Visit your dentist regularly.
- May need dental care. Please schedule an appointment with your dentist as soon as possible for an evaluation.
- Immediate dental care is required. Please schedule an appointment immediately with your dentist to avoid problems.

FOR the  
2018-19  
SCHOOL YEAR

# Parents:

All kids entering **7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>** and **12<sup>th</sup>** grades must have the **meningococcal vaccine**.

**Without it, they can't start school.**

## About the Vaccine:

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- It's not a new vaccine. It's been recommended for a decade.
- Most parents already choose to vaccinate their children.
- The meningococcal vaccine has been **required** for school entry since Sept. 1, 2016.

## About Meningococcal Disease:

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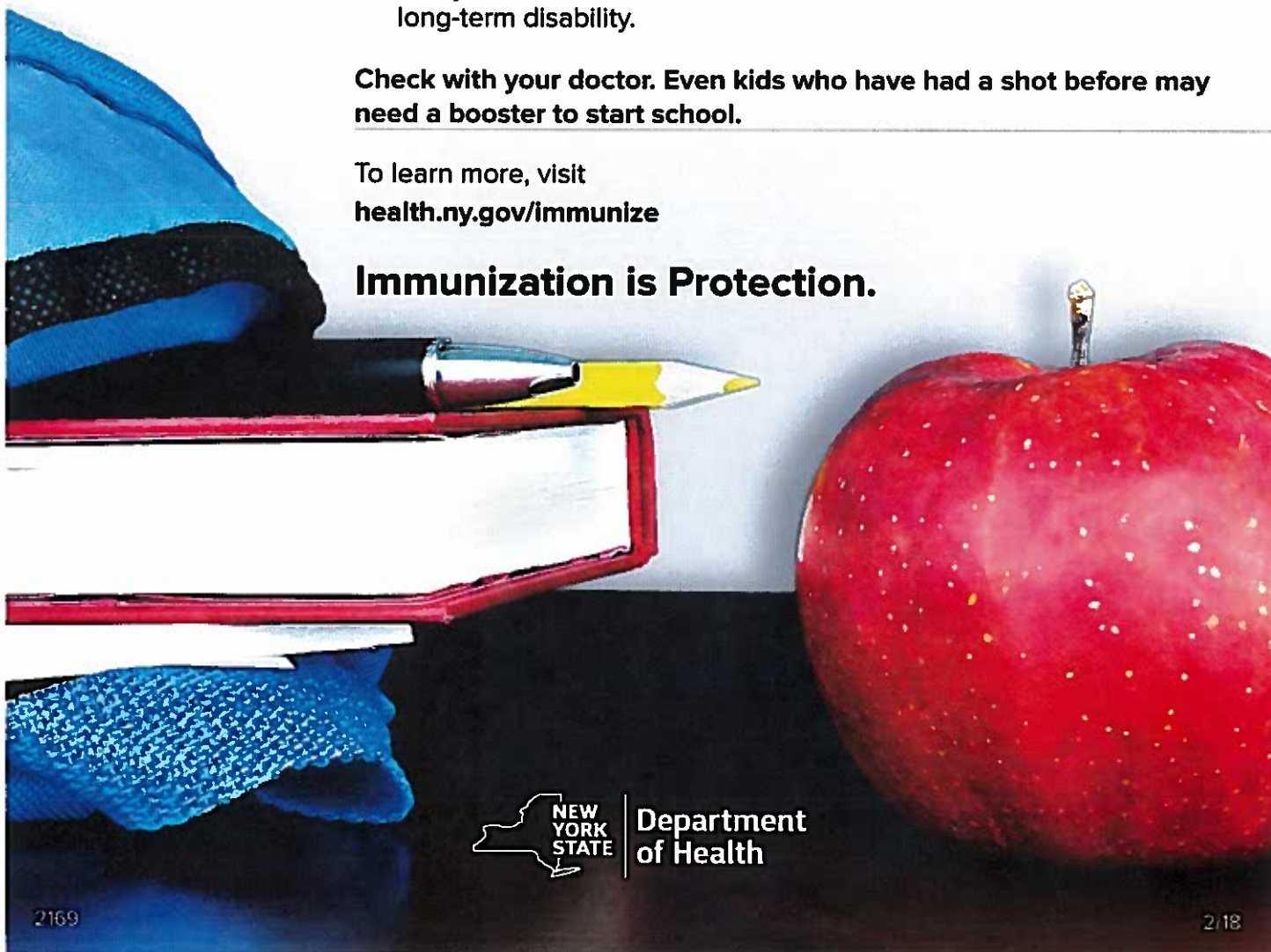
- It causes **bacterial meningitis** and other serious diseases.
- Teens and young adults are at greater risk.
- It comes on quickly and without warning.
- Its symptoms are similar to the flu.
- Every case of this disease can result in death or long-term disability.

**Check with your doctor. Even kids who have had a shot before may need a booster to start school.**

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To learn more, visit  
[health.ny.gov/immunize](http://health.ny.gov/immunize)

**Immunization is Protection.**



Department  
of Health

**REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM**

**TO BE COMPLETED IN ENTIRETY BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR**

**Note:** NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special education (CPSE).

**STUDENT INFORMATION**

|         |  |            |
|---------|--|------------|
| Name:   | Sex: <input type="checkbox"/> M <input type="checkbox"/> F | DOB:       |
| School: | Grade:   | Exam Date: |

**HEALTH HISTORY**

|   |   |   |
|---|---|---|
| Allergies <input type="checkbox"/> No       | <input type="checkbox"/> Medication/Treatment Order Attached  | <input type="checkbox"/> Anaphylaxis Care Plan Attached |
| <input type="checkbox"/> Yes, indicate type | <input type="checkbox"/> Food <input type="checkbox"/> Insects <input type="checkbox"/> Latex <input type="checkbox"/> Medication | <input type="checkbox"/> Environmental                  |

|   |  |  |
|---|--|--|
| Asthma <input type="checkbox"/> No          | <input type="checkbox"/> Medication/Treatment Order Attached   | <input type="checkbox"/> Asthma Care Plan Attached |
| <input type="checkbox"/> Yes, indicate type | <input type="checkbox"/> Intermittent <input type="checkbox"/> Persistent <input type="checkbox"/> Other : _____ |  |

|   |  |   |
|---|--|---|
| Seizures <input type="checkbox"/> No        | <input type="checkbox"/> Medication/Treatment Order Attached | <input type="checkbox"/> Seizure Care Plan Attached |
| <input type="checkbox"/> Yes, indicate type | <input type="checkbox"/> Type: _____                         | Date of last seizure: _____                         |

|   |   |   |
|---|---|---|
| Diabetes <input type="checkbox"/> No        | <input type="checkbox"/> Medication/Treatment Order Attached  | <input type="checkbox"/> Diabetes Medical Mgmt. Plan Attached |
| <input type="checkbox"/> Yes, indicate type | <input type="checkbox"/> Type 1 <input type="checkbox"/> Type 2 <input type="checkbox"/> HbA1c results: _____ | Date Drawn: _____   |

**Risk Factors for Diabetes or Pre-Diabetes:**  
 Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother; and/or pre-diabetes.

BMI \_\_\_\_\_ kg/m2 Percentile (Weight Status Category):  <5<sup>th</sup>  5<sup>th</sup>-49<sup>th</sup>  50<sup>th</sup>-84<sup>th</sup>  85<sup>th</sup>-94<sup>th</sup>  95<sup>th</sup>-98<sup>th</sup>  99<sup>th</sup>and>

Hyperlipidemia:  No  Yes      Hypertension:  No  Yes

**PHYSICAL EXAMINATION/ASSESSMENT**

|   |                          |                          |             |   |
|---|--------------------------|--------------------------|-------------|---|
| Height:   | Weight:                  | BP:                      | Pulse:      | Respirations:   |
| <b>TESTS</b>  | <b>Positive</b>          | <b>Negative</b>          | <b>Date</b> | <b>Other Pertinent Medical Concerns</b>   |
| PPD/ PRN  | <input type="checkbox"/> | <input type="checkbox"/> |             | One Functioning: <input type="checkbox"/> Eye <input type="checkbox"/> Kidney <input type="checkbox"/> Testicle<br><input type="checkbox"/> Concussion – Last Occurrence: _____<br><input type="checkbox"/> Mental Health: _____<br><input type="checkbox"/> Other: |
| Sickle Cell Screen/PRN  | <input type="checkbox"/> | <input type="checkbox"/> |             |   |
| <b>Lead Level Required Grades Pre- K &amp; K</b>  |                          |                          | <b>Date</b> |   |
| <input type="checkbox"/> Test Done <input type="checkbox"/> Lead Elevated $\geq 10$ $\mu\text{g}/\text{dL}$ |                          |                          |             |   |

System Review and Exam Entirely Normal

**Check Any Assessment Boxes Outside Normal Limits And Note Below Under Abnormalities**

|                                 |   |  |                                       |   |
|---------------------------------|---|--|---------------------------------------|---|
| <input type="checkbox"/> HEENT  | <input type="checkbox"/> Lymph nodes    | <input type="checkbox"/> Abdomen       | <input type="checkbox"/> Extremities  | <input type="checkbox"/> Speech           |
| <input type="checkbox"/> Dental | <input type="checkbox"/> Cardiovascular | <input type="checkbox"/> Back/Spine    | <input type="checkbox"/> Skin         | <input type="checkbox"/> Social Emotional |
| <input type="checkbox"/> Neck   | <input type="checkbox"/> Lungs          | <input type="checkbox"/> Genitourinary | <input type="checkbox"/> Neurological | <input type="checkbox"/> Musculoskeletal  |

|  |                           |             |
|--|---------------------------|-------------|
| <input type="checkbox"/> Assessment/Abnormalities Noted/Recommendations: | Diagnoses/Problems (list) | ICD-10 Code |
|  | _____                     | _____       |
|  | _____                     | _____       |
|  | _____                     | _____       |

Additional Information Attached

|       |      |
|-------|------|
| Name: | DOB: |
|-------|------|

**SCREENINGS**

| Vision   | Right                    | Left                     | Referral   | Notes |
|--|--------------------------|--------------------------|--|-------|
| Distance Acuity  | 20/                      | 20/                      | <input type="checkbox"/> Yes <input type="checkbox"/> No |       |
| Distance Acuity With Lenses  | 20/                      | 20/                      |  |       |
| Vision – Near Vision   | 20/                      | 20/                      |  |       |
| Vision – Color <input type="checkbox"/> Pass <input type="checkbox"/> Fail |                          |                          |  |       |
| Hearing  | Right dB                 | Left dB                  | Referral   |       |
| Pure Tone Screening  |                          |                          | <input type="checkbox"/> Yes <input type="checkbox"/> No |       |
| Scoliosis  | Negative                 | Positive                 | Referral   |       |
| Required for boys grade 9<br>And girls grades 5 & 7                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> Yes <input type="checkbox"/> No |       |
| Deviation Degree:  |                          | Trunk Rotation Angle:    |  |       |

**Recommendations:**

**RECOMMENDATIONS FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS/PLAYGROUND/WORK**

- Full Activity** without restrictions including Physical Education and Athletics.
- Restrictions/Adaptations** Use the Interscholastic Sports Categories (below) for Restrictions or modifications
  - No Contact Sports** Includes: baseball, basketball, competitive cheerleading, field hockey, football, ice hockey, lacrosse, soccer, softball, volleyball, and wrestling
  - No Non-Contact Sports** Includes: archery, badminton, bowling, cross-country, fencing, golf, gymnastics, rifle, Skiing, swimming and diving, tennis, and track & field
  - Other Restrictions:**

- Developmental Stage for Athletic Placement Process ONLY**  
 Grades 7 & 8 to play at high school level OR Grades 9-12 to play middle school level sports  
 Student is at **Tanner Stage:**  I  II  III  IV  V

- Accommodations:** Use additional space below to explain
 

|   |   |   |
|---|---|---|
| <input type="checkbox"/> Brace*/Orthotic              | <input type="checkbox"/> Colostomy Appliance*       | <input type="checkbox"/> Hearing Aids             |
| <input type="checkbox"/> Insulin Pump/Insulin Sensor* | <input type="checkbox"/> Medical/Prosthetic Device* | <input type="checkbox"/> Pacemaker/Defibrillator* |
| <input type="checkbox"/> Protective Equipment         | <input type="checkbox"/> Sport Safety Goggles       | <input type="checkbox"/> Other:                   |

\*Check with athletic governing body if prior approval/form completion required for use of device at athletic competitions.

Explain: \_\_\_\_\_

**MEDICATIONS**

- Order Form for Medication(s) Needed at School attached**

|                                 |  |  |
|---------------------------------|--|--|
| List medications taken at home: |  |  |
|                                 |  |  |

**IMMUNIZATIONS**

- Record Attached       Reported in NYSIS      Received Today:  Yes  No

**HEALTH CARE PROVIDER**

|                                      |        |
|--------------------------------------|--------|
| Medical Provider Signature:          | Date:  |
| Provider Name: <i>(please print)</i> | Stamp: |
| Provider Address:                    |        |
| Phone:                               |        |
| Fax:                                 |        |

**Please Return This Form To Your Child’s School When Entirely Completed.**



# 2018-19 School Year New York State Immunization Requirements for School Entrance/Attendance<sup>1</sup>

**NOTES:**

Children in a prekindergarten setting should be age-appropriately immunized. The number of doses depends on the schedule recommended by the Advisory Committee on Immunization Practices (ACIP). For grades pre-k through 10, intervals between doses of vaccine should be in accordance with the ACIP-recommended immunization schedule for persons 0 through 18 years of age. (Exception: Intervals between doses of polio vaccine DO NOT need to be reviewed for grades 5, 11 and 12.) Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. Intervals between doses of vaccine DO NOT need to be reviewed for grades 11 and 12. See footnotes for specific information for each vaccine. Children who are enrolling in grade-less classes should meet the immunization requirements of the grades for which they are age equivalent.

Dose requirements **MUST** be read with the footnotes of this schedule.

| Vaccines   | Prekindergarten<br>(Day Care,<br>Head Start,<br>Nursery<br>or Pre-k) | Kindergarten<br>and Grades<br>1, 2, 3 and 4  | Grade<br>5 | Grades<br>6, 7, 8, 9<br>and 10   | Grades<br>11 and 12  |
|--|--|--|------------|--|--|
| Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td) <sup>2</sup> | 4 doses  | 5 doses<br>or 4 doses<br>if the 4th dose was received at 4 years or older or<br>3 doses<br>if 7 years or older and the series was started at 1 year or older |            |  | 3 doses  |
| Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine booster (Tdap) <sup>3</sup>     |  | Not applicable   |            |  | 1 dose   |
| Polio vaccine (IPV/OPV) <sup>4</sup>   | 3 doses  | 4 doses<br>or 3 doses<br>if the 3rd dose was received at 4 years or older  | 3 doses    | 4 doses<br>or 3 doses if the 3rd dose was received at 4 years or older   | 3 doses  |
| Measles, Mumps and Rubella vaccine (MMR) <sup>5</sup>  | 1 dose   |  |            | 2 doses  |  |
| Hepatitis B vaccine <sup>6</sup>   | 3 doses  |  |            | 3 doses<br>or 2 doses<br>of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years |  |
| Varicella (Chickenpox) vaccine <sup>7</sup>  | 1 dose   | 2 doses  | 1 dose     | 2 doses  | 1 dose   |
| Meningococcal conjugate vaccine (MenACWY) <sup>8</sup>   |  | Not applicable   |            | Grades 7, 8 and 9:<br>1 dose   | Grade 12:<br>2 doses<br>or 1 dose<br>if the dose was received at 16 years or older |
| Haemophilus influenzae type b conjugate vaccine (Hib) <sup>9</sup>                                     | 1 to 4 doses   |  |            |  | Not applicable   |
| Pneumococcal Conjugate vaccine (PCV) <sup>10</sup>   | 1 to 4 doses   |  |            |  | Not applicable   |

1. Demonstrated serologic evidence of measles, mumps, rubella, hepatitis B, varicella or polio (for all three serotypes) antibodies is acceptable proof of immunity to these diseases. Diagnosis by a physician, physician assistant or nurse practitioner that a child has had varicella disease is acceptable proof of immunity to varicella.
2. Diphtheria and tetanus toxoids and acellular pertussis (DTaP) vaccine. (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive a 5-dose series of DTaP vaccine at 2 months, 4 months, 6 months and at 15 through 18 months and at 4 years or older. The fourth dose may be received as early as age 12 months, provided at least 6 months have elapsed since the third dose. However, the fourth dose of DTaP need not be repeated if it was administered at least 4 months after the third dose of DTaP. The final dose in the series must be received on or after the fourth birthday.
  - b. If the fourth dose of DTaP was administered at 4 years or older, the fifth (booster) dose of DTaP vaccine is not required.
  - c. For children born before 1/1/2005, only immunity to diphtheria is required and doses of DT and Td can meet this requirement.
  - d. Children 7 years and older who are not fully immunized with the childhood DTaP vaccine series should receive Tdap vaccine as the first dose in the catch-up series; if additional doses are needed, use Td vaccine. If the first dose was received before their first birthday, then 4 doses are required, as long as the final dose was received at 4 years or older. If the first dose was received on or after the first birthday, then 3 doses are required, as long as the final dose was received at 4 years or older. A Tdap vaccine (or incorrectly administered DTaP vaccine) received at 7 years or older will meet the 6th grade Tdap requirement.
3. Tetanus and diphtheria toxoids and acellular pertussis (Tdap) vaccine. (Minimum age: 7 years)
  - a. Students 11 years or older entering grades 6 through 12 are required to have one dose of Tdap. A dose received at 7 years or older will meet this requirement.
  - b. Students who are 10 years old in grade 6 and who have not yet received a Tdap vaccine are in compliance until they turn 11 years old.
4. Inactivated polio vaccine (IPV) or oral polio vaccine (OPV). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive a series of IPV at 2 months, 4 months and at 6 through 18 months, and at 4 years or older. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
  - b. For students who received their fourth dose before age 4 and prior to August 7, 2010, 4 doses separated by at least 4 weeks is sufficient.
  - c. If the third dose of polio vaccine was received at 4 years or older and at least 6 months after the previous dose, the fourth dose of polio vaccine is not required.
  - d. Intervals between the doses of polio vaccine do not need to be reviewed for grades 5, 11 and 12 in the 2018-19 school year.
  - e. If both OPV and IPV were administered as part of a series, the total number of doses and intervals between doses is the same as that recommended for the U.S. IPV schedule. If only OPV was administered, and all doses were given before age 4 years, 1 dose of IPV should be given at 4 years or older and at least 6 months after the last OPV dose.
5. Measles, mumps, and rubella (MMR) vaccine. (Minimum age: 12 months)
  - a. The first dose of MMR vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
  - b. Measles: One dose is required for prekindergarten. Two doses are required for grades kindergarten through 12.
  - c. Mumps: One dose is required for prekindergarten and grades 11 and 12. Two doses are required for grades kindergarten through 10.
  - d. Rubella: At least one dose is required for all grades (prekindergarten through 12).
6. Hepatitis B vaccine
  - a. Dose 1 may be given at birth or anytime thereafter. Dose 2 must be given at least 4 weeks (28 days) after dose 1. Dose 3 must be at least 8 weeks after dose 2 AND at least 16 weeks after dose 1 AND no earlier than age 24 weeks.
  - b. Two doses of adult hepatitis B vaccine (Recombivax) received at least 4 months apart at age 11 through 15 years will meet the requirement.
7. Varicella (chickenpox) vaccine. (Minimum age: 12 months)
  - a. The first dose of varicella vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
  - b. For children younger than 13 years, the recommended minimum interval between doses is 3 months (if the second dose was administered at least 4 weeks after the first dose, it can be accepted as valid); for persons 13 years and older, the minimum interval between doses is 4 weeks.
8. Meningococcal conjugate ACWY vaccine. (Minimum age: 6 weeks)
  - a. One dose of meningococcal conjugate vaccine (Menactra or Menveo) is required for students entering grades 7, 8 and 9.
  - b. For students in grade 12, if the first dose of meningococcal conjugate vaccine was received at 16 years or older, the second (booster) dose is not required.
  - c. The second dose must have been received at 16 years or older. The minimum interval between doses is 8 weeks.
9. Haemophilus influenzae type b (Hib) conjugate vaccine. (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive Hib vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months.
  - b. If 2 doses of vaccine were received before age 12 months, only 3 doses are required with dose 3 at 12 through 15 months and at least 8 weeks after dose 2.
  - c. If dose 1 was received at age 12 through 14 months, only 2 doses are required with dose 2 at least 8 weeks after dose 1.
  - d. If dose 1 was received at 15 months or older, only 1 dose is required.
  - e. Hib vaccine is not required for children 5 years or older.
10. Pneumococcal conjugate vaccine (PCV). (Minimum age: 6 weeks)
  - a. Children starting the series on time should receive PCV vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the ACIP catch-up schedule. The final dose must be received on or after 12 months.
  - b. Unvaccinated children ages 7 through 11 months of age are required to receive 2 doses, at least 4 weeks apart, followed by a third dose at 12 through 15 months.
  - c. Unvaccinated children ages 12 through 23 months are required to receive 2 doses of vaccine at least 8 weeks apart.
  - d. If one dose of vaccine was received at 24 months or older, no further doses are required.
  - e. For further information, refer to the PCV chart available in the School Survey Instruction Booklet at: [www.health.ny.gov/prevention/immunization/schools](http://www.health.ny.gov/prevention/immunization/schools)

For further information, contact:

**New York State Department of Health  
Bureau of Immunization  
Room 649, Corning Tower ESP  
Albany, NY 12237  
(518) 473-4437**

**New York City Department of Health and Mental Hygiene  
Program Support Unit, Bureau of Immunization,  
42-09 28th Street, 5th floor  
Long Island City, NY 11101  
(347) 396-2433**

Health Department Information

For families who do not have insurance:

**\*\*There are no longer open clinics\*\***

Both Health Departments require patients  
to schedule an appointment!

Chemung County Health Department

103 Washington St.

Elmira, NY 14901

607-737-2028

Tioga County Health Department

1062 State Route 38

Owego, NY 13827

607-687-8576